



"HOME" WORK CHECKLIST

Please provide the following listed items ASAP, it takes a team effort for a smooth closing:

NEEDED	PROVIDED	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of the last 2 paystubs of income for each applicant.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of the last 2 months of bank statements (Copy of all pages including those that are blank) for all checking and savings accounts.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Most recent 2 months or most recent quarterly 401K/Retirement and investment fund statements (Copy of all pages including blanks).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of W-2 forms for the past 2 years for each applicant.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Previous 2 years individual Federal Income Tax Returns (Copy of all pages and schedules).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of Driver's License.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Be sure credit is unfrozen.

IF APPLICABLE:

Most recent mortgage statement(s) for all properties currently owned.

Verification of Social Security and/or Pension Award Letters.

Divorce Decree and child support order (Filed and/or signed by Judge).

Proof of receipt of child support payments for the last 3 months - if including child support income on your application.

Bankruptcy papers (Include all pages and discharge paperwork) if filed within the last 7 years.

IF SELF-EMPLOYED:

Previous 2 years business Federal Income Tax Returns (Copy of all pages and schedules).

Previous 2 years K-1's

IF VA APPLICANT:

DD214, VA Certificate of Eligibility, and Disability income documentation.

Please note, we may request additional documentation later if needed.